



CEEQUAL Term Contracts Assessment Application CQ5-TC | 8/12

I wish to apply for the following contract to be formally assessed and verified under **CEEQUAL for Term Contracts**. I recognise that the initial, progress and final/five-year Awards will be granted on the CEEQUAL for Term Contracts Scheme current at the time of application. If the contract is for more than five years, I accept that the contract team must upgrade to the CEEQUAL version current at the start of each five-year cycle.

CONTRACT DETAILS	
Contract Name:
Contract Administration Address:
Client:
Designer:
Contractor:
Number of work types envisaged to be separately assessed (to be confirmed at scoping-out):

KEY DATES	
Approx. date for: Initial Scoping-out meeting: Initial Baseline Verification date:
Period between progress awards required (please tick):	Annual <input type="checkbox"/> or Biennial <input type="checkbox"/>
Final or five-year Verification:
Overall Contract Dates: Start Finish

CEEQUAL FEES	
Annual value of Civil Engineering work under Contract (approx): £
Fee: £	+ VAT @ 20%: £
VAT Number:
TOTAL ESTIMATED PAYMENT DUE: £ <small>(feescales available on CEEQUAL website)</small>

ASSESSOR DETAILS	
Assessor Name: First time Assessor? <input type="checkbox"/>
CEEQUAL trained? <input type="checkbox"/>	Date of CEEQUAL training course attended:
<small>(If the proposed Assessor has <u>not</u> been CEEQUAL trained under Term Contracts, please visit www.ceequal.com/courses.html or contact the CEEQUAL Scheme Technical Support Team 020 3137 2379 to find out dates of forthcoming Term Contract courses)</small>	

I hereby apply for the above Contract to be assessed under the CEEQUAL Term Contracts Scheme. I agree to, initially, settle an invoice for the first instalment of the above fee, the second instalment approx six weeks before the initial baseline Verification, further instalments six weeks ahead of each progress Verification, and the final instalment six weeks before final Verification is required. Each instalment will be listed in a schedule agreed with CEEQUAL after the scoping meeting with the Verifier. I understand that the invoices will be sent to me, unless I indicate otherwise below.

APPLICANT DETAILS	
Applicant Name:	Order Number:
Organisation:	Invoice Address (if different):
Address:
Telephone:
Fax:	Signed:
Email:	Date:
<input type="checkbox"/> No Publicity Registered projects/contracts may be listed on the CEEQUAL website and on promotional literature. <i>(Please tick the No Publicity box if you do not agree to CEEQUAL's publicity terms.)</i>	

When complete, please print, sign, and post the original copy of this form to CEEQUAL Ltd Technical Support Team at the address below, even if it has also been emailed to support@ceequal.com

Scheme Technical Support Team (Crane Environmental Ltd.) 6 Electric Parade, Surbiton, Surrey, KT6 5NT, UK. Tel +44 (0)20 3137 2379 Fax +44 (0)20 8399 1650 E-mail support@ceequal.com	Scheme & Company Administration (CIRIA) Classic House, 174-180 Old Street, London, EC1V 9BP, UK. Tel +44 (0)20 7549 3302 Fax +44 (0)20 7253 0523 E-mail enquiries@ceequal.com
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